

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ILSP Working Group Meeting Minutes - 10 November 1988

FROM

A/Chm ILSP Working Group, Rm 3E14 Hqs

EXTENSION

NO.

OL 10357-88

DATE

17 November 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

OS Rep.

11/22/88

g

2.

3.

11/22

11/22

GWH

4.

5.

6.

7.

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10.

11.

12.

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15.

3-FYI

5-also file

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~~SECRET~~

16 November 1988

MEMORANDUM FOR: ILSP Working Group Members, Alternates and Meeting Attendees

STAT

FROM: 

Acting Chairman, ILSP Working Group

SUBJECT: ILSP Working Group Meeting Minutes - 10 November 1988

1. The ILSP Working Group Meeting was held at 1000 hours on 10 November 1988. The following representatives were present:

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OL/FMG  
ILSP  
ILSP  
PPS  
OS/HSD  
OTE  
DI Alternate  
DCI/LOG  
SE/LOGS  
OS/AS  
AF/LOG  
OIT/SI  
OMS Representative  
OMS Alternate  
OIT/NBP  
DO Representative  
OS/PSD/CSMB  
DS&T Alternate  
FMG/HD/LOGS  
ILSP  
ILSP

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Attached is a copy of the meeting agenda (Attachment 1).

2. The minutes of the previous meeting were amended as follows:

Item 7B under OS Topics was modified to read "Classified documents have been found in areas and furniture vacated by component moves. Components are reminded to thoroughly search their areas for this type of material before they complete their moves. OS is expending sizeable manpower resources to check furniture prior to releasing it for final disposition." Except for the above change, the minutes were approved.

3. OL Topics

- A. [ ] briefed the status of Completion Dates and Move Schedules (Gantt Charts) (Attachment 2 and 3. North Tower activity is basically on schedule; in the South Tower ILSP is waiting on OL and OF for completion of their requirements before further activity is scheduled. OS 35% drawings are expected today and the OIG is on hold for resolution of sound attenuation problems. The Gantt Charts show that moves are on or ahead of schedule through mid-April and then delays are anticipated.
- B. [ ] briefed on the status of Fit-up and Survey work in the NHB. (Attachment 4) Since the last meeting, under Fit-up Work, dates for OMS construction, AF construction documents, SE construction and OP design documents have slipped. Survey work is proceeding on schedule.
- C. [ ] briefed the status of Carpet, Partition and Furniture work which is basically on schedule (Attachment 5). Page 3 of attachment 5 details the progress made in the last two weeks. A question was raised about ordering 66" partitions for AF and the response was that [ ] is preparing a cost estimate and identifying funding. [ ] of PPS said that they will use their existing furniture augmented with approximately 10 new work stations.
- D. There were no new OL issues or concerns.

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SUBJECT: ILSP Working Group Meeting Minutes - 10 November 1988

4. OIT Topics

- A. NHBs wiring is on schedule and there are no problems.
- B. The next computer relocation will be the unclassified SAFE system on the Veterans Day weekend. This will also be the last computer relocation. Elevators will not be tied up during the move.
- C. There were no new OIT issues or concerns.

5. OS Topics

- A. There was nothing new to report on the status of alarm wiring.
- B. There were no new OS issues or concerns.
- C. A question was raised about lines for TV service. If halls are now carpeted, will the carpet have to be lifted for the TV cables? Another question raised; must the secure TV grid be in a vaulted area. [ ] will respond to those questions at the next ILSP WG Meeting.

6. OMS Topics

- A. [ ] asked if the special flooring for the Fitness Center is on order. [ ] will get back to him with the answer.
- B. The scheduled gym shut-down for the original building can be obtained from HCB. Sprinkler work is complete in the old gym and any remaining work can be done at any time (e.g. after 1989).
- C. There were no other OMS issues or concerns.

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SUBJECT: ILSP Working Group Meeting Minutes - 27 October 1988

7. General Issues or Concerns

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- A. [ ] asked if the OIG hold would impact the scheduled 10 December 1988 OIG move and was told that a decision on schedule of the OIG move will be made after insulation tests are completed.

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- B. [ ] wanted to know the schedule for painting and carpeting the halls on the 6th floor. Work should start within two weeks; however, the carpeting may be held in abeyance for the secure TV grid. Hall floor tiles will not be fastened. Additional Snack Bar machines should arrive this week. [ ] will report at the next meeting on their placement and the status of Snack Bar equipment for all North Tower Snack Bar locations that have not yet been set up.

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- C. [ ] stated that AF and SE will have representatives at future ILSP WG meetings.

8. There are no open Action Items.

9. The next ILSP Meeting is scheduled for 23 November 1988 at 1000 hours in 3E14, Headquarters.

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Attachment:  
a/s

Distribution:  
a/s

SECRET

ILSP WORKING GROUP  
AGENDA  
10 November 1988

- OLD BUSINESS

- Review/Approval of Minutes of previous meeting

- OL TOPICS

- Overview of ILSP Schedule
- Status of NHB Fit-up and Survey Work
- Carpet, Partition & Furniture Progress Report
- Issues/Concerns?

- OIT TOPICS

- Status of PBX, Wang, and special wiring work in NHB
- Status of Computer Systems relocation
- Issues/Concerns?

- OS TOPICS

- Status of Alarm work in NHB
- Issues/Concerns?

- OMS TOPICS

- Issues/Concerns?

- GENERAL ISSUES OR CONCERNS?







- DA
- O/DCI
- DI
- DO
- DS&T

- ACTION ITEM REVIEW

- NEXT MEETING: Tentatively scheduled for 23 November 1988, 10:00 3E14 HQS

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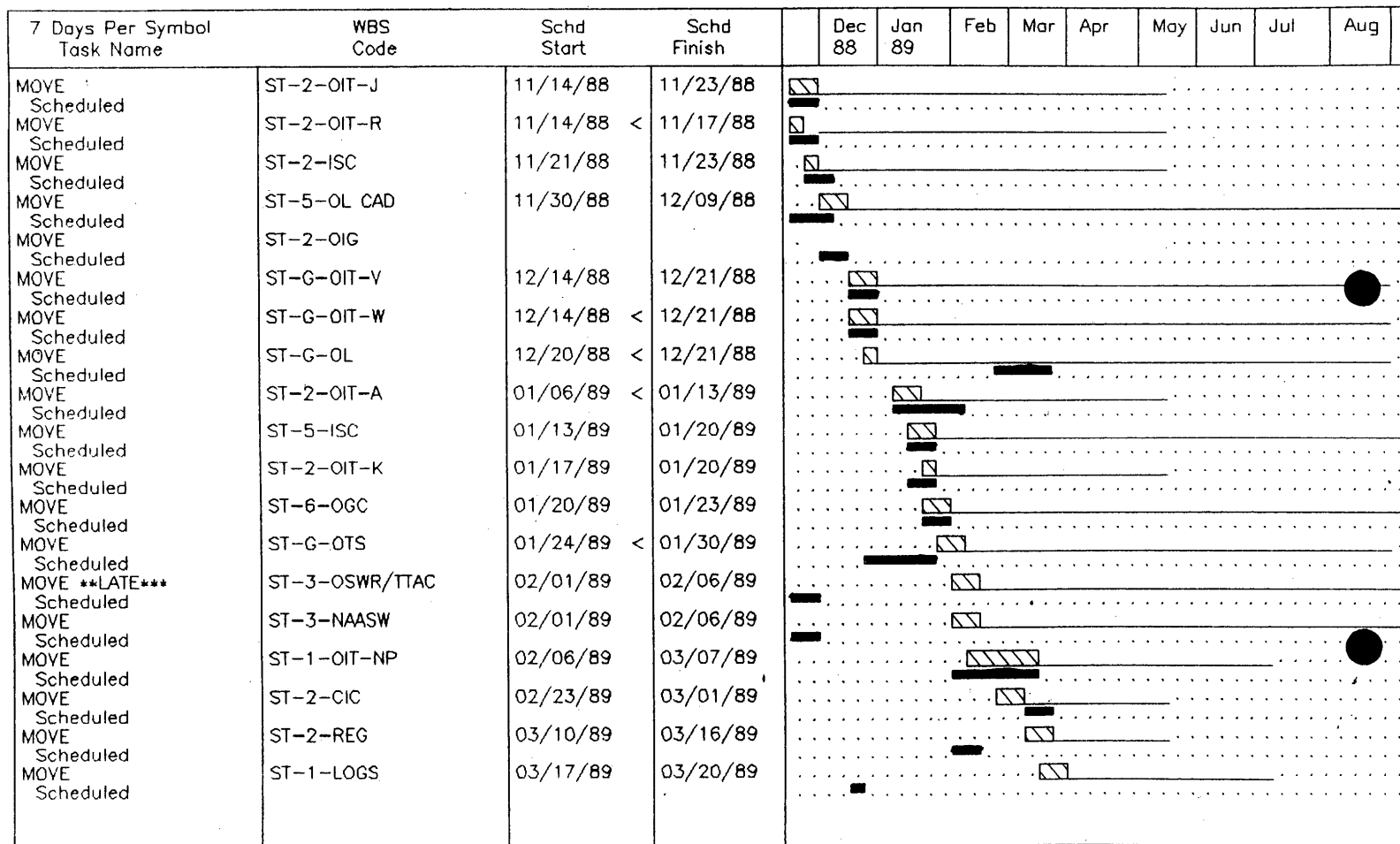
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7 Days Per Symbol Task Name	WBS Code	Schd Start	Schd Finish		Dec 88	Jan 89	Feb	Mar	Apr	May	Jun	Jul	Aug
MOVE Scheduled	NT-2-OSO	11/10/88	< 11/10/88										
MOVE Scheduled	NT-1-OIT-U	11/14/88	< 11/23/88										
MOVE Scheduled	NT-2-OIT-H	12/02/88	< 12/06/88										
MOVE Scheduled	NT-4-OIT-66	01/03/89	01/05/89										
MOVE Scheduled	NT-4-OP	02/15/89	02/24/89										
MOVE Scheduled	NT-4-PPS/DO	04/12/89	04/25/89										

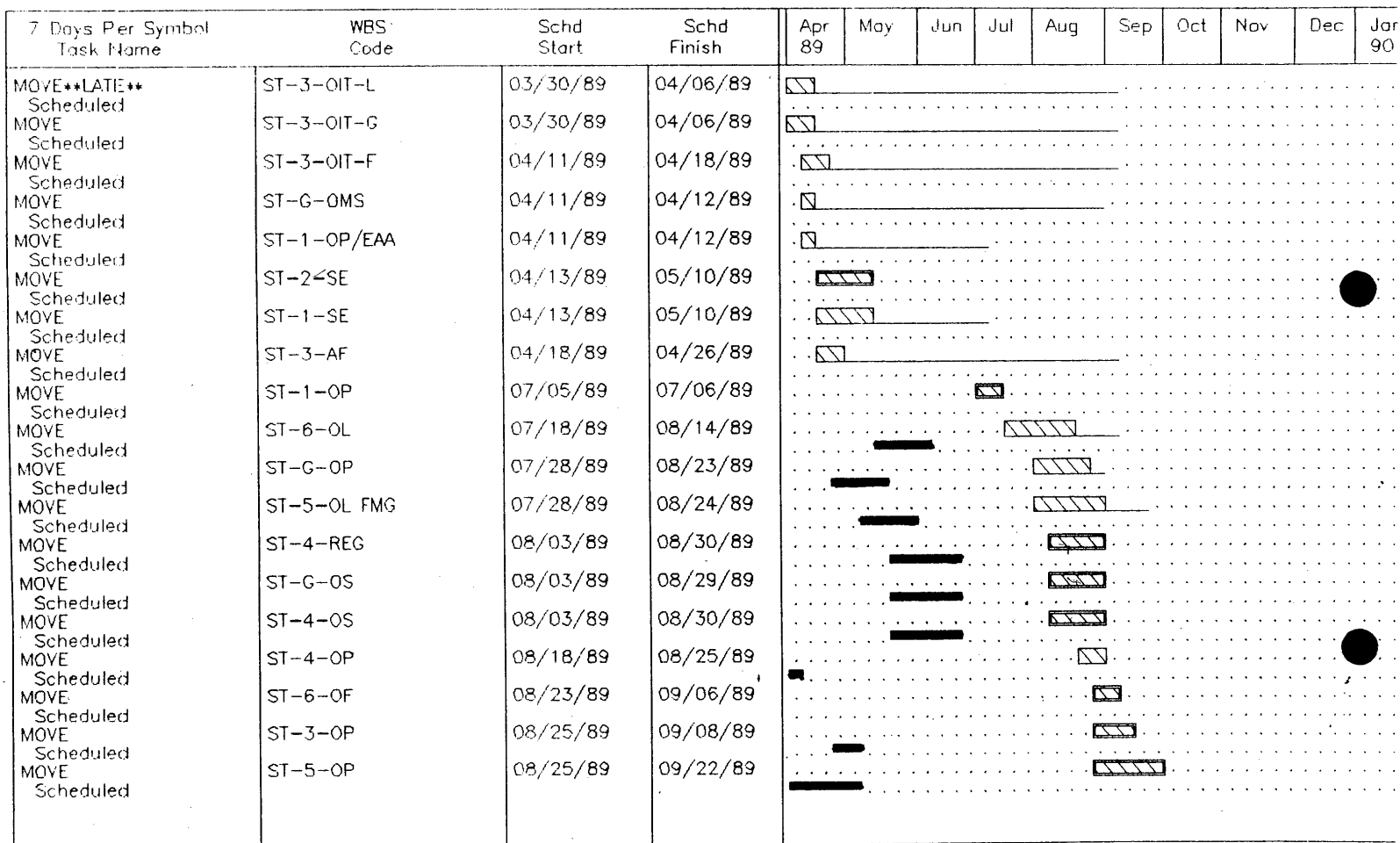
 WORKING  BASELINE

ATTACHMENT 3





WORKING BASELINE



WORKING BASELINE

FIT-UP WORK IN THE NEW HEADQUARTERS BUILDING

- \* OTE RENOVATIONS DELAYED - MATERIAL DELIVERIES LATE - VARIOUS DUE DATES IN NOVEMBER AND DECEMBER
- \* OMS - CONSTRUCTION BEHIND SCHEDULE - DUE 13 JANUARY - AWAITING DESIGN CHANGES AND SPECIAL FLOORING
- \* AF - PREPARING CONSTRUCTION DOCUMENTS - DUE 25 NOVEMBER 1988
- \* CIC - CONSTRUCTION COMPLETED 1 NOVEMBER 1988
- \* SE/DO - CONSTRUCTION EXTENDED - DUE 16 NOVEMBER 1988
- \* PPS/DO - CONSTRUCTION STARTED 24 OCTOBER 1988
- \* OP - (4th FLOOR CENTRAL, NORTH TOWER)  
CONSTRUCTION ON SCHEDULE - DUE 15 DECEMBER 1988
- \* PREPARING DESIGN DOCUMENTS FOR BALANCE OF OP - DUE COB 10 NOVEMBER
- \* OS - BLOCK DIAGRAMS COMPLETE 21 OCTOBER - WORKING TOWARD 35% DRAWINGS

SURVEY WORK IN THE NEW HEADQUARTERS BUILDING

- \* OL - REQUIREMENTS - WORKING - GOAL FOR 100% DESIGN 15 DECEMBER
- \* OF - ON HOLD

ATTACHMENT 5

CARPET/PARTITION/FURNITURE INSTALLATION

DATE: 11-10-88

AREA	Location	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Workstations
<b>TO 290</b>									
J+R	2SW	7 ← → 25							R-11 J-29
V+W	GR SE		17 ← → 10						V-8 W-13
A+K	A-2SW K-2SE			2 ← → 22					A-92 K-39
66	4 NW			16 ← → 30					66
N+P	1SW				6 ← → 4				N-87 P-24
F,G,L,F1	3CS						30 ← → 28		F-69 G-22 L-51 F1-12
<b>TO 285</b>									
OGC	6 SW			17 ← → 16					63
<b>TO 361</b>									
OSO	2 NE		11 ← → 24						21
<b>TO 364</b>									
AF	3SW				29 ← → 27				129
<b>TO</b>									
TTAc	3X32		17 ← → 6						38
<b>TO</b>									
NAASW	3X50		17 ← → 6						29

AREA	Location	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Workstations
TO 290									
ISC	2T21		5 ← → 19						4
ISC	5T47		11 ← → 1						9
OL/CAD	5T32, 5X15			14 ↔ 18					
OL/ILSP	5T13		11 ↔ 13						Partitions Only
OP-Atrium	Atrium				2 ← → 17				
OL-Atrium	Atrium				27 ← → 3				
OTS	G. Core			15 ↔ 21					
OL/BSB				17 ← → 2					Partitions Only
OTE	4X42								2
CIG									Partitions Only

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Significant events last 2 weeks -- since last ILSP meeting:

- (1) OIT areas V+W -- CH partitions/furniture installed.
- (2) NAASW -- CH furniture installed.
- (3) TTAC -- CH partitions installed -- furniture in process.
- (4) OL/CAD -- carpeted -- CH partitions/furniture installed.
- (5) OIT area K carpeted
- (6) 2 more trailers of CH furniture received 11-9 -- 3 trailers due in 11-10.
- (7) OL/BSB -- carpeted